

Premises Licence

Premises Licence Number:

PREM/02948/003

Part A

Initial licence issued from:

25th October 2010

Schedule 12 Licensing Act 2003

Current licence effective from:

26th October 2011

APPENDIX A

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code

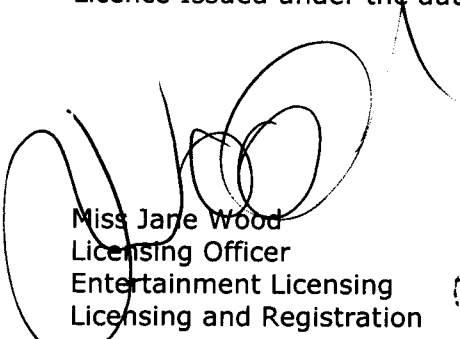
Miss Browns Coffee House
152 Chapeltown Road
Chapeltown
Leeds
LS7 4EE

Telephone number 0113 216 5853

Licensable activities authorised by the licence

Sale by retail of alcohol
Performance of live music
Performance of recorded music
Performance of dance
Entertainment similar to live music, recorded music or dance
Provision of facilities for dancing
Provision of facilities for anything similar to making music or dancing

Licence Issued under the authority of Leeds City Council


Miss Jane Wood
Licensing Officer
Entertainment Licensing
Licensing and Registration

Times the licence authorises the carrying out of licensable activities

<i>Sale by retail of alcohol</i> Every Day	07:00 - 22:00
<i>Performance of live music</i> Every Day	07:00 - 22:00
<i>Performance of recorded music</i> Every Day	07:00 - 22:00
<i>Performance of dance</i> Every Day	07:00 - 22:00
<i>Entertainment similar to live music, recorded music or dance</i> Every Day	07:00 - 22:00
<i>Provision of facilities for dancing</i> Every Day	07:00 - 22:00
<i>Provision of facilities for anything similar to making music or dancing</i> Every Day	07:00 - 22:00

The opening hours of the premises

Monday to Saturday	07:00 - 22:30
Sunday	07:00 - 22:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Alcohol is sold for consumption on the premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Miss Amanda Brown
152 Chapeltown Road
Leeds
LS7 4EE

Email Address:

amanda.brown@pds.uk.com

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Miss Amanda Brown
6 St Marys Road
Potternewton
Leeds
LS7 3JX

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Personal Licence Number: LEEDS/PERL/06173/11

Licensing Authority: Leeds City Council

Annex 1 – Mandatory conditions

1. Only individuals licensed by the Security Industry Authority may be used at the premises to guard against:-
 - a. unauthorised access or occupation (e.g. through door supervision), or
 - b. outbreaks of disorder, or
 - c. damage
2. No supply of alcohol may be made under this licence
 - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
 - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
3. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
4. The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children -

- a. games or activities which require or encourage, or are designed to require or encourage, individuals to -
 - i. drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii. drink as much alcohol as possible (whether within a time limit or otherwise);
 - b. provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - c. provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - d. provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -
 - i. the outcome of a race, competition or other event or process, or
 - ii. the likelihood of anything occurring or not occurring;
 - e. selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by

reason of a disability).

6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
7. The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8. The responsible person shall ensure that -
 - a. where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i. beer or cider. 1/2 pint;
 - ii. gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii. still wine in a glass:125 ml; and
 - b. customers are made aware of the availability of these measures

Annex 2 – Conditions consistent with the Operating Schedule

Additional details in respect of Licensable Activities authorised by this licence

9. Performance of live music

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Occasional artists may perform as part of a themed event on an adhoc basis.

10. Performance of recorded music

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Ambient background music will be played while the cafe is trading together with any themed event that may occur on an adhoc basis.

11. Performance of dance

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Occasional dance artists may perform as part of a themed event on an adhoc basis.

12. **Entertainment similar to live music, recorded music or dance**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Occasional artists may perform as part of a themed event on an adhoc basis.

13. **Provision of facilities for dancing**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

We are looking to hold themed dance classes within the cafe on a regular basis.

14. **Provision of facilities for anything similar to making music or dancing**

Location where activity will take place:

This activity will take place indoors.

Activity Details:

Occasional artists may perform as part of a themed event on an adhoc basis.

15. **Concerns in respect of children**

None defined

Conditions consistent with the operating schedule relating to the licensing objectives

General – All four licensing objectives

Measures Consistent with the Operating Schedule

16. No one will be admitted who appears under the influence of drugs. Any drug related offences will be recorded and reported to the police.
17. All empty glass bottles and containers will be collected regularly.
18. All fire exits are clearly marked.
19. Signs are displayed asking customers to leave in a quiet and orderly manner.
20. Non alcoholic drinks and minerals will be available at all times.

The prevention of crime and disorder

Measures Agreed with West Yorkshire Police

21. A suitable CCTV system will be maintained and be operational on the premises at all times when licensed activities are being carried out.
22. The siting and standard of the CCTV system will be agreed with WYP prior to installation and

will comply with that agreement at all times.

23. CCTV security footage will be made secure and retained for a minimum period of 31 days time to the satisfaction of WYP.
24. The PLH/DPS staff will ask for proof of age from any person appearing to be under 21 who attempts to purchase alcohol at the premises.
25. Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.
26. The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.
27. The DPS or authorised person will be on the premises at all times when the premises are hired out for private parties and private functions.
28. At all times the premises licence has effect:-
 - a. a minimum of 10 covers will be provided for alcohol to be consumed only 'on' the premises.

Measures Consistent with the Operating Schedule

29. The designated premises supervisor will fully co-operate with all authorities to ensure the smooth running of the premises, any incidents will be fully recorded.
30. We will operate a strict drug free policy and signs will be displayed to this effect, any suspected incidents involving drugs will be recorded and reported to the police.

Public safety

Measures Agreed with Health and Safety

Management Arrangements

31. Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
32. A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.

Fire/Electrical Safety

33. Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.

First Aid

34. A suitably trained First Aider or appointed person will be provided at all times when the

premises are open.

35. Adequate and appropriate First Aid equipment and materials will be available on the premises.

Measures Consistent with the Operating Schedule

36. Fire extinguishers are on the premises.
37. The premises have a fully operational fire alarm system.
38. Exits will be kept free of obstruction and clearly marked.

The prevention of public nuisance

Measures Agreed with Environmental Health

Noise and Vibration

39. Licensable activities shall be conducted and the facilities for licensed activities shall be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties.
40. Noise from a licensable activity at the premises shall be inaudible at the nearest noise sensitive premises at all times.
41. There shall be no external loudspeakers.
42. Noise from plant or machinery shall be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.

Litter

43. The PLH/DPS shall ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter.

Measures Consistent with the Operating Schedule

44. No waste will be removed from the premises between the hours of 22:00 hours to 07:00 hours.

The protection of children from harm

Measures Consistent with the Operating Schedule

45. No entertainment of an adult nature will take place.

Annex 3 – Conditions attached after a hearing by the licensing authority

The prevention of public nuisance

Conditions Imposed at Hearing by the Licensing Sub Committee on 14th March 2011

Noise and Vibration

46. The activities of persons using the external areas shall be monitored and they shall be reminded to have regard to the needs of the local residents and to refrain from shouting and anti social behaviour etc when necessary.
47. The premises licence holders and DPS will ensure patrons using the beer gardens and external

areas in a manner which does not cause a disturbance to nearby residents in the vicinity. Patrons will not use such areas for the consumption of alcohol and food after 21.00 hours.

48. There shall be no regulated entertainment on the premises involving live music/playing of musical instruments by performers until they have received written approval from the Environmental Protection Team stating that the sound proofing procedures and limitation measures meet their approval.

Annex 4 - Plans

The plans for these premises are as those submitted with the application. A copy of which is held by Leeds City Council Licensing Authority.

